

Leathers, Emily

From: James Ratliff [REDACTED]
Sent: Tuesday, May 08, 2012 03:11 PM
To: Leathers, Emily
Subject: Re:

Just for Legislative office

From: "Leathers, Emily" <Emily.Leathers@arkansashouse.org>
To: [REDACTED] Ratliff James <RatliffJames@arkleg.state.ar.us>
Cc: Johnson, Buddy <Buddy.Johnson@arkansashouse.org>; "Stacks, Sherri" <Sherri.Stacks@arkansashouse.org>
Sent: Tuesday, May 8, 2012 1:03 PM
Subject:

Representative Ratliff :

Thank you for recently submitting documentation for office expense reimbursement.

In addition to the paperwork submitted item 2 on page 3 of the Accountable Plan requires we receive a good faith estimate of the time spent in the office on legislative business as a percentage of time spent in your office on your regular trade or business. If your office is used only for legislative business and nothing else then 100% would be the appropriate answer.

Please respond to this email and let us know if your office space for which you are requesting reimbursement is exclusively used for legislative business.

Please do not hesitate to contact me, Bill Stovall, Buddy Johnson, or Sherri Stacks if you have any questions.

Thank you,

Emily Leathers

Emily Leathers

Assistant Chief Clerk/Assistant Fiscal Officer

Arkansas House of Representatives

501-682-7771